

*Associations Incorporation Act (1981)*  
Schedule 5

# Constitution of the Wonga Park Cricket Club



Established: 1910

Incorporated: 16<sup>th</sup> September 1985  
Registration # A0006528X

As amended June 15<sup>th</sup> 2022

# Constitution of the Wonga Park Cricket Club

## 1 Name

The name of the incorporated association is the Wonga Park Cricket Club.

## 2 Definitions

2.1 In these rules, unless the contrary intention appears-

“**Act**” means the Associations Incorporation Act 1981;

“**Committee**” means the Board of Management of the Wonga Park Cricket Club;

“**Financial Year**” means the year ending 30<sup>th</sup> April;

“**General Meeting**” means a general meeting of members of the Wonga Park Cricket Club convened in accordance with Rule 12;

“**Member**” means a member of the Wonga Park Cricket Club;

“**Ordinary Member of the Committee**” means a member of the committee who is not an officer of the Wonga Park Cricket Club under rule 21;

“**Regulation**” means regulations under the Act;

“**Relevant Documents**” has the same meaning as in the Act;

2.2 In these rules, a reference to the Secretary of the Wonga Park Cricket Club is a reference-

(a) if a person holds office under the Rules as Secretary of the Wonga Park Cricket Club – to that person; and

(b) in any other case, to the public officer of the Wonga Park Cricket Club.

## 3 Alteration of the Rules

These rules and the statement of purposes of the Wonga Park Cricket Club must not be altered except in accordance with the Act.

## 4 Membership, entry fees and subscriptions

4.1 A person who applies and is approved for membership as provided in these Rules is eligible to be a member of the Wonga Park Cricket Club on payment of the membership fee and annual subscription payable under these rules.

4.2 A person who is not a member of the Wonga Park Cricket Club at the time of the incorporation of the Wonga Park Cricket Club (or who was a member at the time but has ceased to be a member) must not be admitted to membership unless-

(a) he or she applies for membership in accordance with sub-rule (4.3); and

(b) the admission as a member is approved by the committee.

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- 4.3 An application of a person for membership of the Wonga Park Cricket Club must-
  - (a) be made in writing in the Form set out in Appendix 1 or by the online registration process; and
  - (b) be lodged with the Secretary of the Wonga Park Cricket Club and
  - (c) be accompanied by the membership fee and annual subscription.
- 4.4 As soon as practicable after the receipt of an application, the Secretary must refer the application to the committee.
- 4.5 The committee must determine whether to approve or reject the application.
- 4.6 The Secretary must, after the approval of a membership, maintain the applicants name in the online database.
- 4.7 An applicant for membership becomes a member and is entitled to exercise the rights of membership when his or her name is entered in the register of members.
- 4.8 If the committee rejects an application, the committee must, as soon as practicable, notify the applicant in writing that the application has been rejected.
- 4.9 A right, privilege, or obligation of a person by reason of membership of the Wonga Park Cricket Club-
  - (a) is not capable of being transferred or transmitted to another person; and
  - (b) terminates upon the cessation of membership whether by death or resignation or otherwise.
- 4.10 The membership fee is the relevant amount set out in Appendix 4.
- 4.11 The annual subscription is to be set by the Board of Management each year one month prior to the commencement of the current season.
- 4.12 Membership of the Wonga Park Cricket Club, subject to Rule (4.1) includes but is not necessarily limited to-
  - (a) persons who have paid the required membership fee; or
  - (b) Life Members; or
  - (c) parents or guardians of junior members who have paid the required membership fee; or
  - (d) a social club member who has paid the required membership fee.
- 4.13 All visiting players and their guests, umpires, member's families, member's guests, Wonga Park Cricket Club sponsors and their families and officials of Cricket Victoria are to be classed as honorary members when attending the Wonga Park Cricket Club facilities and for game days and-
  - (a) are not required to pay the membership fee;
  - (b) do not have voting rights conferred on members of the Wonga Park Cricket Club.

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- 4.14 The committee or its representatives shall have the power to revoke an honorary membership.

## 5 Register of Members

- 5.1 The Secretary must keep and maintain a register of members containing-
- (a) the name and address of each member; and
  - (b) the date on which each member name was entered on the register.
- 5.2 The register is to be available for inspection free of charge by any member upon request.
- 5.3 A member may make a copy of entries in the register.

## 6 Ceasing Membership

- 6.1 A member of the Wonga Park Cricket Club who has paid all moneys due and payable by a member to the Wonga Park Cricket Club may resign from the Wonga Park Cricket Club by giving one month's notice in writing to the Secretary of his or her intention to resign.
- 6.2 After the expiry of the period referred to in sub-rule (1)-
- (a) the member ceases to be a member; and
  - (b) the Secretary must record in the register of members the date on which the member ceased to be a member.

## 7 Discipline, suspension and expulsion of members

- 7.1 Subject to these Rules, if the committee is of the opinion that a member has refused or neglected to comply with these Rules, or has been guilty of conduct unbecoming of a member or prejudicial to the interests of the Wonga Park Cricket Club, the committee may by resolution-
- (a) fine that member an amount not exceeding \$500.00; or
  - (b) suspend that member from membership of the Wonga Park Cricket Club for a specified period: or
  - (c) expel that member from the Wonga Park Cricket Club.
- 7.2 A resolution of the committee under sub-rule (7.1) does not take effect unless-
- (a) at a meeting held in accordance with sub-rule (7.3), the committee confirms the resolution; and
  - (b) if the member exercises a right of appeal to the Wonga Park Cricket Club under this rule, the Wonga Park Cricket Club confirms the resolution in accordance with this rule.
- 7.3 A meeting of the committee to confirm or revoke a resolution passed under sub-rule (7.1) must be held not earlier than 14 days, and not later than 28 days, after notice has been given to the member in accordance with sub rule (7.4).

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- 7.4 For the purposes of giving notice in accordance with sub-rule (7.3) the Secretary must, as soon as practicable, cause to be given to the member a written notice-
- (a) setting out the resolution of the committee and the grounds on which it is based; and
  - (b) stating that the member, or his or her representative, may address the committee at a meeting held not earlier than 14 days and not later than 28 days after the notice has been given to that member; and
  - (c) stating the date, place and time of that meeting; and
  - (d) informing the member that he or she may do one or both of the following-
    - (i) attend that meeting;
    - (ii) give to the committee before the date of the meeting a written statement seeking the revocation of the resolution;
  - (e) informing the member that, if at the meeting, the committee confirms the resolution, he or she may, not later than 48 hours after the meeting, give the Secretary a notice to the effect that he or she wishes to appeal the Wonga Park Cricket Club in general meeting against the resolution.
- 7.5 At a meeting of the committee to confirm or revoke a resolution passed under sub-rule (7.1), the committee must-
- (a) give the member, or his or her representative, an opportunity to be heard; and
  - (b) give due consideration to any written statement submitted by the member; and
  - (c) determine by resolution whether to confirm or to revoke the resolution.
- 7.6 If at the meeting of the committee, the committee confirms the resolution, the member may, not later than 48 hours after the meeting, give the Secretary a notice to the effect that he or she wishes to appeal to the Wonga Park Cricket Club in general meeting against the resolution.
- 7.7 If the Secretary receives a notice under sub-rule (7.6), he or she must notify the committee and the committee must convene a general meeting of the Wonga Park Cricket Club to be held within 21 days after the date on which the Secretary received the notice.
- 7.8 At a general meeting of the Wonga Park Cricket Club convened under sub-rule (7.7)-
- (a) no business other than the question of the appeal may be conducted; and
  - (b) the committee may place before the meeting details of the grounds for the resolution and the reasons for the passing of the resolution; and
  - (c) the member, or his or her representative, must be given an opportunity to be heard; and
  - (d) the members present must vote by secret ballot on the question whether the resolution should be confirmed or revoked.
- 7.9 A resolution is confirmed if, at a general meeting, not less than 50% of the members vote in person, or by proxy, in favour of the resolution. In any other case, the resolution is revoked.

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7.10 Failure to pay a fine imposed under sub-rule (7.1)(a) is grounds for expulsion from the Wonga Park Cricket Club

## 8 Disputes and mediation

- 8.1 The grievance procedure set out in this rule applies to disputes under these Rules between-
- (a) a member and another member; or
  - (b) a member and the Wonga Park Cricket Club.
- 8.2 The parties to the disputes must meet and discuss the matter in dispute, and, if possible, resolve the dispute within 14 days after the dispute comes to the attention of all parties.
- 8.3 If the parties are unable to resolve the dispute at the meeting, or if a party fails to attend that meeting, then the parties must, within 10 days, hold a meeting in the presence of a mediator.
- 8.4 The mediator must be-
- (a) a person chosen by agreement between the parties; or
  - (b) in the absence of agreement-
    - (i) in the case of a dispute between a member and another member, a person appointed by the committee of the Wonga Park Cricket Club; or
    - (ii) in the case of a dispute between a member and the Wonga Park Cricket Club, a person who is a mediator appointed or employed by the Dispute Settlement Center of Victoria (Department of Justice).
- 8.5 A member of the Wonga Park Cricket Club can be a mediator.
- 8.6 The mediator cannot be a member who is party to the dispute.
- 8.7 The parties to the dispute must, in good faith, attempt to settle the dispute by mediation.
- 8.8 The mediator, in conducting the mediation, must-
- (a) give the parties to the mediation process every opportunity to be heard, and
  - (b) allow due consideration by all parties of any written statements submitted by any party; and
  - (c) ensure that natural justice is accorded to the parties to the dispute throughout the mediation process.
- 8.9 The mediator must not determine the dispute.
- 8.10 If the mediation process does not result in the dispute being resolved, the parties may seek to resolve the dispute in accordance with the Act or otherwise at law.

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## 9 Annual general meetings

- 9.1 The committee may determine the date, time and place of the annual general meeting of the Wonga Park Cricket Club.
- 9.2 The notice convening the annual general meeting must specify that the meeting is an annual general meeting.
- 9.3 The ordinary business of the annual general meeting shall be-
  - (a) to confirm the minutes of the previous annual general meeting and of any general meeting held since that meeting; and
  - (b) to receive from the committee reports upon the transactions of the Wonga Park Cricket Club during the last preceding financial year; and
  - (c) to elect officers of the Wonga Park Cricket Club and the ordinary members of the committee; and
  - (d) to receive and consider the statement submitted by the Wonga Park Cricket Club in accordance with section 30(3) of the Act.
- 9.4 The annual general meeting may conduct any special business of which notice has been given in accordance with these Rules.

## 10 Special general meetings

- 10.1 In addition to the annual general meeting, any other general meetings may be held in the same year.
- 10.2 All general meetings other than the annual general meeting are special meetings.
- 10.3 The committee may, whenever it thinks fit, convene a special general meeting of the Wonga Park Cricket Club.
- 10.4 If, but for this sub-rule, more than 15 months would elapse between annual general meetings, the committee must convene a special general meeting before the expiration of that period.
- 10.5 The committee must, on the request in writing of members representing not less than 5% of the total number of members, convene a special general meeting of the Wonga Park Cricket Club.
- 10.6 The request for a special general meeting must-
  - (a) state the objects of the meeting; and
  - (b) be signed by the members requesting the meeting; and
  - (c) be sent to the address of the Secretary.

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- 10.7 If the committee does not cause a special general meeting to be held within one month after the date on which the request is sent to the address of the Secretary, the members making the request, or any of them, may convene a special general meeting to be held not later than 3 months after the date.
- 10.8 If a special general meeting is convened by members in accordance with this rule, it must be convened in the same manner so far as possible as a meeting convened by the committee and all reasonable expenses incurred in convening the special general meeting must be funded by the Wonga Park Cricket Club to the persons incurring the expenses.

## 11 Special business

All business that is conducted at a special general meeting and all business that is conducted at the annual general meeting, except for business conducted under the rules as ordinary business of the annual general meeting, is deemed to be special business.

## 12 Notice of general meetings

- 12.1 The Secretary of the Wonga Park Cricket Club, at least 14 days, or if a special resolution has been proposed at least 21 days, before the date fixed for holding a general meeting of the Wonga Park Cricket Club, must cause to be sent to each member of the Wonga Park Cricket Club, a notice stating the place, date and time of the meeting and the nature of the business to be conducted at the meeting.
- 12.2 Notice may be sent-
- (a) by email to the address appearing in the register of members; or
  - (b) posted on the Wonga Park Cricket Club social media page/s and the Wonga Park Cricket Club website.
  - (c) by post if previous means (a) / (b) not available.
- 12.3 No business other than that set out in the notice convening the meeting may be conducted at the meeting.
- 12.4 A member intending to bring any business before a meeting may notify in writing, or by electronic transmission, the Secretary of that business, who must include that business in the notice calling the next general meeting.

## 13 Quorum at general meetings

- 13.1 No item of business may be conducted at a general meeting unless a quorum of members entitled under these Rules to vote is present at the time when the meeting is considering that item.



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- 13.2 Five members personally present (being members entitled under these Rules to vote at a general meeting) constitute a quorum for the conduct of the business of a general meeting.
- 13.3 If, within 1/2 hour after the appointed time for the commencement of a general meeting a quorum is not present-
- (a) in the case of meeting convened upon request of members the meeting must be dissolved; and
  - (b) in any other case the meeting shall stand adjourned to the same day in the next week at the same time and (unless another place is specified by the President at the time of the adjournment or by written notice to members given before the day to which the meeting is adjourned) at the same place.
- 13.4 If at the adjourned meeting the quorum is not present within 1/2 hour after the time appointed for the commencement of the meeting, the members being personally present (being not less than 5) shall be a quorum.

## 14 Presiding at general meetings

- 14.1 The president, or in the President's absence, the Senior Vice-President, shall preside as Chairperson at each general meeting of the Wonga Park Cricket Club.
- 14.2 If the President and Vice-President are absent from the general meeting, or are unable to preside, the members present must select one of their number to preside as Chairperson.

## 15 Adjournment of meetings

- 15.1 The person presiding may, with the consent of a majority of members present at the meeting, adjourn the meeting from time to time and place to place.
- 15.2 No business may be conducted at an adjourned meeting other than unfinished business from the meeting that was adjourned.
- 15.3 If a meeting is adjourned for 14 days or more, notice of the adjourned meeting must be given in accordance with Rule 12.
- 15.4 Except as provided in sub-rule (15.3), it is not necessary to give notice of an adjournment or of the business to be conducted at an adjourned meeting.

## 16 Voting at general meetings

- 16.1 Upon any question arising at a general meeting of the Wonga Park Cricket Club, a member has one vote only.
- 16.2 All votes must be given personally or by proxy.

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16.3 In the case of an equality of voting on a question, the Chairperson of the meeting is entitled to exercise a second or casting vote.

16.4 A member is not entitled to vote at a general meeting unless all moneys due and payable by the member to the Wonga Park Cricket Club have been paid, other than the amount of the annual subscription payable in respect of the current financial year.

## 17 Poll at general meetings

17.1 If at a meeting a poll on any question is demanded by not less than 3 members, it must be taken at that meeting in such a manner as the Chairperson may direct and the resolution of the poll shall be deemed to be a resolution of the meeting on that question.

17.2 A poll that is demanded on the election of a Chairperson or on a question of an adjournment must be taken immediately and a poll that is demanded on any other question must be taken at such time before the close of the meeting as the Chairperson may direct.

## 18 Manner of determining whether resolution carried

18.1 If a question arising at a general meeting of the Wonga Park Cricket Club is determined on a show of hands-

(a) a declaration by the Chairperson that a resolution has been-

- (i) carried; or
- (ii) carried unanimously; or
- (iii) carried by a particular majority; or
- (iv) lost; and

(b) an entry to that effect in the minute book of the Wonga Park Cricket Club is evidence of the fact, without proof of the number or proportion of the votes recorded in favour of, or against, that resolution.

## 19 Proxies

19.1 Each member is entitled to appoint another member as a proxy by notice given to the Secretary no later than 24 hours before the time of the meeting in respect of which the proxy is appointed.

19.2 The notice appointing the proxy must be-

- (a) for a meeting of the Wonga Park Cricket Club convened under Rule (7.7), in the form set out in Appendix 2; or
- (b) in any other case, in the form set out in Appendix 3.

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## 20 Board of Management

- 20.1 The affairs of the Wonga Park Cricket Club shall be managed by the Board of Management.
- 20.2 The Board of Management-
- (a) shall control and manage the business and affairs of the Wonga Park Cricket Club; and
  - (b) may, subject to these Rules, the Act and the Regulations, exercise all such powers and functions as may be exercised by the Wonga Park Cricket Club other than those powers and functions that are required by these Rules to be exercised by general meetings of the members of the Wonga Park Cricket Club; and
  - (c) subject to these Rules, The Act and the Regulations, has power to perform all such acts and things as appear to the committee to be essential for the proper management of the business and affairs of the Wonga Park Cricket Club.
- 20.3 Subject to Section 23 of the Act, the committee shall consist of
- (a) the officers of the Wonga Park Cricket Club; and
  - (b) two or more ordinary members each of whom shall be elected at the annual general meeting of the Wonga Park Cricket Club each year.

## 21 Office holders

- 21.1 The officers of the Board of Management of the Wonga Park Cricket Club shall be-
- (a) a President
  - (b) a senior club Vice-President
  - (c) a junior club Vice-President
  - (d) a Treasurer
  - (e) a Secretary
- 21.2 The provisions of rule 23, so far as they are applicable and with the necessary modifications, apply to and in relation to the election of persons to any of the offices referred to in sub-rule (21.1).
- 21.3 Each officer of the Wonga Park Cricket Club shall hold office until the annual general meeting next after the date of his or her election but is eligible for re-election.
- 21.4 In the event of a casual vacancy in any office referred to in sub-rule (21.1), the committee may appoint one of its members to the vacant office and the member appointed may continue in office up to and including the conclusion of the annual general meeting next following the date of the appointment.

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## 22 Ordinary members of the committee

- 22.1 Subject to these Rules, each ordinary member of the committee shall hold office until the annual general meeting next after the date of election but is eligible for re-election.
- 22.2 In the event of a casual vacancy occurring in the office of an ordinary member of the committee, the committee may appoint a member of the Wonga Park Cricket Club to fill the vacancy and the member appointed shall hold office, subject to these Rules, until to conclusion of the annual general meeting next following the date of the appointment

## 23 Election of officers and ordinary committee members

- 23.1 Nominations of candidates for election as officers of the Wonga Park Cricket Club or as ordinary members of the committee must be-
- (a) made in writing, signed by two members of the Wonga Park Cricket Club and accompanied by the written consent of the candidate (which may be endorsed on the form of nomination); and
  - (b) delivered to the Secretary of the Wonga Park Cricket Club not less than 7 days before the date fixed for holding of the annual general meeting.
- 23.2 A candidate may only be nominated for one office, or as an ordinary member of the committee, prior to the annual general meeting.
- 23.3 If insufficient nominations are received to fill all vacancies on the committee, the candidates nominated shall be deemed to be elected and further nominations may be received at the annual general meeting.
- 23.4 If the number of nominations received is equal to the number of vacancies to be filled, the persons nominated shall be deemed to be elected.
- 23.5 If the number of nominations exceeds the number of vacancies to be filled, a ballot must be held.
- 23.6 The ballot for the election of officers and ordinary members of the committee must be conducted at the annual general meeting in such manner as the Chairperson may direct.

## 24 Vacancies

- The office of an officer of the Wonga Park Cricket Club, or of an ordinary member of the committee, becomes vacant if the officer or member-
- (a) ceases to be a member of the Wonga Park Cricket Club; or
  - (b) Resigns from the office by notice in writing given to the Secretary; or
  - (c) Becomes an insolvent under administration within the meaning of the Corporations Law

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## 25 Meetings of the committee

- 25.1 The committee must meet at least 4 times in each year at such place and such times as the committee may determine.
- 25.2 Special meetings of the committee may be convened by the President or by any 4 members of the committee.

## 26 Notice of committee meetings

- 26.1 Written notice or electronic notification of each committee meeting must be given to each member of the committee at least 2 business days before the date of the meeting.
- 26.2 Written notice or electronic notification must be given to members of the committee of any special meeting specifying the general nature of the business to be conducted and no other business may be conducted at such meeting.

## 27 Quorum for committee meetings

- 27.1 Any 4 members of the committee constitute a quorum for the conduct of the business of a meeting of the committee.
- 27.2 No business may be conducted unless a quorum is present.
- 27.3 If within 1 hour of the time appointed for the meeting a quorum is not present-
- (a) in the case of a special meeting the meeting lapses;
  - (b) in any other case the meeting shall stand adjourned to the same place and time and day in the following week.
- 27.4 The committee may act notwithstanding any vacancy on the committee.

## 28 Presiding at committee meetings

At meetings of the committee-

- (a) the President or, in the President's absence, the senior club Vice-President presides; or
- (b) if the President and the senior club Vice-President are absent, or are unable to preside the junior club Vice-President presides.
- (c) if the President and both Vice-Presidents are absent, or unable to preside the members present must choose one of their number to preside.

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## 29 Voting at committee meetings

- 29.1 Questions arising at a meeting of the committee, or at a meeting of any sub-committee appointed by the committee, shall be determined by a show of hands or, if a member requests, by a poll taken in such a manner as the person presiding at the meeting may determine.
- 29.2 Each member present at a meeting of the committee, or at a meeting of any sub-committee appointed by the committee (including the person presiding at the meeting) is entitled to one vote and, in the event of an equality of votes on any question, the person presiding may exercise a second or casting vote.

## 30 Removal of committee members

- 30.1 The Wonga Park Cricket Club in general meeting may, by resolution, remove any member of the committee before the expiration of the member's term of office and appoint another member in his or her place to hold office until the expiration of the term of the first mentioned member.
- 30.2 A member who is the subject of a proposed resolution referred to in sub-rule (30.1) may make representation in writing to the Secretary or President of the Wonga Park Cricket Club and may request that the representation be provided to the members of the Wonga Park Cricket Club.
- 30.3 The Secretary or President may give a copy of the representation to each member of the Wonga Park Cricket Club or, if they are not so given, the member may require that they be read out at the meeting.

## 31 Minutes of meetings

The Secretary of the Wonga Park Cricket Club must keep minutes of the resolutions and proceedings of each general meeting, and each committee meeting, together with a record of the names of persons present at committee meetings.

## 32 Funds

- 32.1 The Treasurer of the Wonga Park Cricket Club must-
- (a) cause to be collected and received all moneys due to the Wonga Park Cricket Club and make all payments authorized by the Wonga Park Cricket Club; and
  - (b) keep correct accounts and books showing the financial affairs of the Wonga Park Cricket Club with full details of all receipts and expenditure connected with the activities of the Wonga Park Cricket Club.
- 32.2 All cheques, drafts, bills of exchange, promissory notes and negotiable instruments must be signed by two members of the committee.

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32.3 The funds of the Wonga Park Cricket Club shall be derived from subscriptions, sponsorship, donations and any other source as the committee determines.

32.4 The Treasurer must ensure that the books of the Wonga Park Cricket Club are independently audited on an annual basis and the result of the audit reported to the committee.

### 33 Seal

33.1 The common seal of the Wonga Park Cricket Club must be kept in the custody of the Secretary.

33.2 The common seal must not be affixed to any instrument except by the authority of the committee and the affixing of the common seal must be attested by the signatures either of two members of the committee or, of one member of the committee and of the public officer of the Wonga Park Cricket Club.

### 34 Notice to members

34.1 Except for the requirement in rule 12, any notice that is required to be given to a member, by on behalf of the Wonga Park Cricket Club, under these Rules may be given by-

- (a) delivering the notice to the member personally; or
- (b) sending it by email to the address appearing in the register of members.
- (c) by post if previous means (a) (b) are not available

### 35 Winding up

35.1 The Wonga Park Cricket Club may be dissolved or wound up at a general meeting convened expressly for that purpose and approved by more than 75% of the members present at that meeting.

35.2 In the event of the winding up or the cancellation of the incorporation of the Wonga Park Cricket Club, the assets of the Wonga Park Cricket Club must be distributed to registered charities as determined by the committee.

### 36 Custody and inspection of books and records

36.1 Except as otherwise provided in these Rules, the Secretary must keep in his or her custody or under his or her control all books, documents and securities of the Wonga Park Cricket Club.

36.2 All accounts, books, securities and any other relevant documents of the Wonga Park Cricket Club must be available for inspection free of charge by any member upon request.

36.3 A member may make a copy of any accounts, books, securities and any other relevant documents of the Wonga Park Cricket Club.

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## 37 Life membership

- 37.1 Life membership of the Wonga Park Cricket Club may be awarded to a person who-
- (a) has rendered distinguished service to the Wonga Park Cricket Club; and
  - (b) has been a member of the Wonga Park Cricket Club for at least 20 years; and
  - (c) is in good standing with the Wonga Park Cricket Club.
- 37.2 Nominations for Life Membership may be proposed by any member of the Wonga Park Cricket Club.
- 37.3 Nominations for Life Membership are to be provided to the Secretary of the Wonga Park Cricket Club outlining the reasons for nomination.
- 37.4 For the purposes of these Rules, nominations for Life Membership are to be decided by -
- (a) the Club President and the two longest serving members of the Club Committee
  - (b) two Life Members, as nominated by the Secretary
  - (c) the meeting is to be facilitated by the club Secretary or a proxy as nominated by the Secretary.
- 37.5 Presentation of Life Memberships is to be performed at a time and place to be determined by the President.
- 37.6 The Secretary is to maintain records of-
- (a) all nominations for Life Membership; and
  - (b) the decision of the committee on all nominations; and
  - (c) the name and address of all members awarded a Life Membership.
- 37.7 The Secretary, at an appropriate time, must notify all members nominated for Life Membership of the decision of the committee.

## 38 By-Laws

- The committee of the Wonga Park Cricket Club may make by-laws for the running of the club.
- (a) By-laws can be created, altered or deleted at any committee meeting in accordance with the rules affecting committee meetings.



# Constitution of the Wonga Park Cricket Club

## Appendix 1

### Application for Membership of the Wonga Park Cricket Club Inc

I .....  
(name and occupation)

of .....  
(address)

Desire to become a member of the Wonga Park Cricket Club

In the event of my admission as a member, I agree to be bound by the rules of the Wonga Park Cricket Club for the time being in force.

.....  
Signature of Applicant

.....  
Date

I .....  
(name)

A member of the Wonga Park Cricket Club, nominate the applicant, who is personally known to me, for membership of the Wonga Park Cricket Club.

.....  
Signature of Proposer

.....  
Date

I .....  
(name)

A member of the Wonga Park Cricket Club, second the nomination of the applicant, who is personally known to me, for membership of the Wonga Park Cricket Club.

.....  
Signature of Secunder

.....  
Date

# Constitution of the Wonga Park Cricket Club

## Appendix 2

### Form of appointment of Proxy for meeting of Wonga Park Cricket Club convened under Rule 7(7)

I, .....  
(name)

of.....  
(address)

being a member of the Wonga Park Cricket Club

appoint .....  
(name of proxy holder)

being a member of the Wonga Park Cricket Club as my Proxy to vote for me on my behalf at the appeal to the general meeting of the Wonga Park Cricket Club convened under Rule 7(7) to be held on

.....  
(Date of meeting)

and at any adjournment of that meeting

I authorize my Proxy to vote on my behalf at their discretion in respect to the following resolution

.....  
(insert details of resolution passed under Rule 7(1))

.....  
Signed

.....  
Date

# Constitution of the Wonga Park Cricket Club

## Appendix 3

### Form of appointment of Proxy

I, .....  
(name)

of.....  
(address)

being a member of the Wonga Park Cricket Club

appoint .....  
(name of proxy holder)

.....  
(address of proxy holder)

being a member of the Wonga Park Cricket Club as my Proxy to vote for me on my behalf at the annual / special\* general meeting of the Wonga Park Cricket Club to be held on.

.....  
(Date of meeting)

and at any adjournment of that meeting

My Proxy is authorized to vote in favour of / against\* the following resolution

.....  
(insert details of resolution)

.....  
Signed

.....  
Date

*\*Delete if not applicable*

# Constitution of the Wonga Park Cricket Club

## Appendix 4

### Schedule of Fees

Fee	Amount
Membership Fee	\$1.00
Annual Subscription Fee	<p>The fee is to be determined by the committee prior to the commencement of the playing season and notified to all members</p> <p>Playing Life Member fees will be 50% of the annual Senior subscription fee determined by the committee</p>